

28 & 29 July 2015
(Tues-Wed)

**Al-Razi Room,
CUCMS,
Cyberjaya**

9 am – 5 pm

WORKSHOP ON COURSE PREPARATION & IMPLEMENTATION

You should attend if you are:

- **Course or subject coordinators**
- **Lecturers / academic staff**
- **Academic program managers:
Deans, Deputy Deans, Program
Coordinators, Program Heads,
Program Administrators**

Organised by:

CYBERJAYA UNIVERSITY COLLEGE
of MEDICAL SCIENCES



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Synopsis:

Academic programs in Malaysian higher education is highly governed by quality assurance processes set by regulatory bodies, mainly through the Code of Practice for Program Accreditation (COPPA) and accreditation exercises by the Malaysian Qualifications Agency (MQA). The process of preparing a curriculum and managing it has minimum standards to be fulfilled, that academic staff often find daunting.

This workshop aims to make it easier for academic staff to fulfill regulatory requirements and minimum standards on preparation, delivery and management of a course or subject. Interactive discussions will be based on common non-conformities and concerns encountered during audit and accreditation exercises.

Registration fee:
RM 350 per person (inclusive of refreshments and course materials)

Enquiries & registration:
Ms Nor Aizam 03-8313 7244 / 7013 (quamec@cybermed.edu.my)