



Malaysian Quality Assurance Network (MyQAN)
Benchmarking Visit Series to Quality Centers / Departments of Malaysian Universities

Visit 1: University of Malaya

Date: 15th December 2015 (Tuesday)

Time: 9.00 am to 12.30 pm

Background

Establishment of internal quality assurance (IQA) centers or departments in Malaysian higher education institutions (HEI) is highly encouraged by the Malaysian Qualification Agency. Nevertheless, IQA is new to many HEIs as well as existence of IQA in HEIs has diverse structural and functional approaches.

MyQAN, with one purpose of its existence is to share good practices among HEIs in Malaysia, aims to close the gap between HEIs through sharing of practices in internal quality assurance.

Objectives:

By the end of this activity, participants would be able to:

1. Analyze internal quality assurance structure and functions of host HEIs in ensuring high quality of its academic programs.
2. Adopt good practices for own institution.

Program:

- **Briefing by Director / Discussion with Quality Centre staff**
 - System in assuring academic quality
 - Structure / organizational chart / staff
 - Functions and responsibilities
 - Integration with MQA / COPPA requirements
 - Other QMS (e.g. ISO) / Internal Quality Audit
 - Q&A
- **Visit to facility / Document viewing / Q&A (afternoon)** – MQA 01, MQA 02, Quality Manual, Policies, SOPs, ISO documents & others

Max participants: 20 participants each visit

Fee:

- Participation is FREE and only to MyQAN members
- Registration is based on **first come first served basis** and **limited to maximum of 20** participants per visit.
- All travel and refreshment expenses are to be borne by participants.

Registration & enquiries:

- Kindly complete the form and e-mail to:
Quality Management and Enhancement Centre
Cyberjaya University College of Medical Sciences
quamec@cybermed.edu.my



Borang Maklumbalas *Benchmarking Visit to University of Malaya*
15/12/2015 (Selasa)

Nama Institusi:	
Alamat:	
Pegawai untuk dihubungi:	
Telefon:	
E-Mel:	
Nama peserta:	1. ... 2. ...

Kepada:

Pengarah,
Pusat Pengurusan dan Peningkatan Kualiti
(*Quality Management and Enhancement Centre, QuaMEC*)
Kolej Universiti Sains Perubatan Cyberjaya (CUCMS)
No. 3410, Jalan Teknokrat 3, Cyber 4, 63000 Cyberjaya.
(U/P: Pn. Azzey Dzufarzzyla binti Ismail; azzey@cybermed.edu.my; 03-8313 7013)

Nota: Harap tuan/puan dapat mengembalikan borang ini selewat-lewatnya pada **2 Disember 2015 (Rabu)** sama ada melalui email (**quamec@cybermed.edu.my**) ataupun faks di nombor **03-8313 7001**. Terima kasih.