

SHARING SESSION ON STRENGTHENING INTERNAL QUALITY ASSURANCE (IQA) & STUDY VISIT TO SWINBURNE UNIVERSITY OF TECHNOLOGY, SARAWAK CAMPUS

Date: 11 April 2016 (Monday)
Time: 11.00 am to 5.30 pm

Background

Establishment of internal quality assurance (IQA) centers or departments in Malaysian higher education institutions (HEI) is highly encouraged by the Malaysian Qualification Agency. Nevertheless, IQA is new to many HEIs as well as existence of IQA in HEIs has diverse structural and functional approaches.

MyQAN, with one purpose of its existence is to share good practices among HEIs in Malaysia, aims to close the gap between HEIs through sharing of practices in internal quality assurance.

Objectives:

By the end of this activity, participants would be able to:

1. Analyze internal quality assurance structure, functions and practices of host and other HEIs in ensuring high quality of their academic programs.
2. Adopt good practices for own institution.

Registration fee:

- Participation is **FREE** and only to MyQAN members
- Registration is based on **first come first served basis** and **limited to maximum of 30 participants**
- All travel and refreshment **expenses are to be borne by participants.**

Registration & enquiries:

- Kindly complete the Registration form and e-mail to: quamec@cybermed.edu.my

Host Institution:

Swinburne University of Technology, Sarawak Campus
Jalan Simpang Tiga, 93350 Kuching, Sarawak.

This is a link to Google Map to locate the campus:

<http://www.swinburne.edu.au/about/campuses-facilities/campuses-maps/sarawak-malaysia/>.

Host institution's contact person: Ms. Melissa Ramanair; handphone: 013-894 1331

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Venue: Room A416 Council Meeting Room, A Block, 4th Floor,
Swinburne University of Technology, Sarawak Campus

Program

Time	Activity	Speaker
8.30 - 11.15 am	MyQAN Committee Meeting 2/2016(Only for MyQAN Committee Members)	
11.00– 11.15 am	Arrival of participants	
11.15 – 11.45am	Session on Strengthening Internal QA in HEI Session 1: Setting up Internal Quality Assurance Department:the UKM Experience	Prof. Ir. Dr. Shahrir Abdullah Director, Pusat Jaminan Kualiti, Universiti Kebangsaan Malaysia
11.45 am – 12.15 pm	Session on Strengthening Internal QA in HEI Session 2: Ideal Quality Structure in Higher Education Institutions	Tn.Hj. Jamaluddin bin Ibrahim Manager, Quality Management Unit, University Teknologi Petronas (UTP)
12.15 – 12.45 pm	Session on Strengthening Internal QA in HEI Session 3: Marrying Regulatory Requirements with QMS ISO 9001	Assoc. Prof. Dr. Yong Rafidah Director, Quality Management & Enhancement Centre, Cyberjaya University of Medical Sciences
12.45 – 1.45 pm	Lunch	
1.45 – 2.15 pm	Session on Strengthening Internal QA in HEI Session 4: Nurturing Quality Culture In Your University	Dr.Thian Lok Boon Director, Quality Advancement Department, Taylor's University
2.15 – 2.45 pm	Session on Strengthening Internal QA in HEI Session 5: Assuring Quality in Separate Campuses	Ms. Wendy Chang, Manager, Policy, Planning & Quality, Swinburne University of Technology
2.45 – 3.15 pm	Briefing on IQA in Swinburne Sarawak	Ms. Wendy Chang & Ms Evelyn Gan Policy, Planning & Quality, Swinburne University of Technology
3.15 – 3.30 pm	Tea Break	
3.30 – 5.30 pm (2 hours)	<ul style="list-style-type: none"> Q & A Tour of facilities 	Ms. Melissa Ramanair, Policy, Planning & Quality, Swinburne University of Technology
5.30 pm	End of session	

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**Registration Form
~ 11/4/2016 (Monday) ~**

Name of Institution/University :

Address :

Name of Person-in-Charge of Internal Quality Department/Center :

Tel. No. (handphone) :

E-Mail :

Participant's name : 1.
2.

Please send this form to:

Director,
Quality Management and Enhancement Centre, QuaMEC
Cyberjaya University College of Medical Sciences (CUCMS)
No. 3410, Jalan Teknokrat 3, Cyber 4, 63000 Cyberjaya.
(Attention to: Pn. Azzey Dzufarzzyla binti Ismail; quamec@cybermed.edu.my; 03-8313 7013)

Note: Kindly reply before **25 March 2016 (Friday)**.